



AshtonBritt Service Company, Inc.

Job Title:	HVAC Service Technician	Job Category:	Technician
Department/Group:	Service	Job Code/ Req#:	100
Location:	Jefferson City, TN	Travel Required:	Less than 20%
Level/Salary Range:	Based on Skill Level	Position Type:	Full Time (Some Part Time Available)
HR Contact:	Alex Phipps	Date Posted:	16 April 2020
Will Train Applicant(s):	No, only on New Technology	Posting Expires:	15 May 2020
External Posting URL:	N/A		
Internal Posting URL:	N/A		

Applications Accepted By:

FAX OR EMAIL:

E-mail to: Office@ashtonbritt.com
 Subject: HVAC Installer

MAIL:

AshtonBritt Service Company, Inc.
 643 East Broadway Blvd
 Jefferson City, TN 37820

Job Description

Role and Responsibilities

HVAC Service Technician, in general, works usually under general direction. HVAC Technician is expected to perform semi-skilled as well as skilled work in the operation, repair of the following systems: heating, refrigerating, ventilating and air conditioning, industrial, commercial, and residential appliances. In addition to repair, HVAC Service Technicians will be required to perform maintenance and installation as needed.

Duties and Responsibilities

- To do broad range of maintenance and repair duties in the said systems for buildings, including boilers, pipes, air filters, thermostats, waste and oil indicators, pumps, belts, blower fans and bearings.
- Should be able to operate heating and cooling tools through computers in huge and complicated systems at both centralized and decentralized buildings.
- Should be able to troubleshoot, diagnose and do repairs re-programming the electronic and controls of the buildings through the schematic plans and by management by computer energy related software.
- Supervise the contract compliance as well as the contractor job regarding HVAC repairs and replacement.
- Have good leadership to instruct in performing routine maintenance in HVAC equipment.

- Capable of designing as well as installing new and innovative HVAC systems that are small to medium sized.
- Do data entry that is related to the preventive maintenance.
- He should be able to calculate the total amount of Freon that will be used in an air conditioning system.
- Most HVAC companies operate during normal business hours throughout the week, and you can expect to work about 40 hours per week on average. On-call availability may be required for emergencies on nights and weekends.

Skills and Specifications

- Whether you specialize in installation or repair, you will need to be good with machines, comfortable with electrical work and handy with a variety of tools.

Education and Qualifications

- HVAC training is available at community colleges, trade schools and through some military positions. Paid apprenticeships are standard in the HVAC industry and apprentices are usually paid approximately half the rate of more experienced HVAC professionals in their area.
- Possess a valid driver’s license
- Technical school graduate or one or more years’ experience preferred
- Type II or better refrigerant certification
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Reviewed By:	Alex Phipps	Date:	Date
Approved By:	David Vaughn	Date:	Date
Last Updated By:	Robert	Date/Time:	16 April 2020